

MINUTES

Transportation Policy Committee Of the Regional Planning Commission For Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany and Tangipahoa Parishes

March 13th 2018

Committee Members:

Officers:

Parish President Robby Miller *Chairman*

Parish President Guy McInnis *1st Vice Chairman*

Parish President Amos Cormier III *3rd Vice Chairman* **Designee:** John Barthelemy

Parish President Patricia Brister *4th Vice Chairwoman*

Parish President Larry Cochran *5th Vice Chairman* **Designee:** Billy Raymond

Parish President Natalie Robottom *Secretary* **Designee:** Robert Figuero, Jr.

Parish President Michael Miller *Treasurer*

Jefferson Parish:

Councilmember At-Large Cynthia Lee-Sheng

Mayor Belinda Constant

Lee Giorgio

Jack Stumpf

Orleans Parish:

Councilmember At-Large: Jason Williams

Councilmember At-Large: Stacy Head

Plaquemines Parish:

St. Bernard Parish:

Councilmember Howard Luna

Charles Ponstein

Susan Klees

St. Charles Parish:

Otis Kenner

Debbie Dufresne Vial

St. John the Baptist Parish:

St. Tammany Parish:

Councilman: Steve Stefancik

Councilman: Mike Lorino

Richard Kelley

Tangipahoa Parish:

Mayor Pete Panepinto

Mitch Williams

DOTD

Secretary Shawn Wilson **Designee:** Chris Morvant

TPC Members:

Mayor Feddy Drennan (Slidell) **Designee:** Eric Lundin

Shelby Lasalle (GNOEC)

Kevin Dolliole (Aviation Director)

Brandy Christian (Port) **Designee:** Karly Frankic

Mayor Donald Villere

Sharonda Williams (RTA)

Sharon Leader (JeT)

Mayor Mike Cooper (Covington)

Mayor Bob Zabbia (Ponchatoula)

Attendance: 33

Consultants:



AGENDA

1. Consideration: Approval of the January 9, 2018 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Authorization to Submit Unified Planning Work Program For FY-19
6. Resolution: Contractual Authorization for Federal Transit Administration FY-19 Planning Grant New Orleans Transportation Planning Area
7. Resolution: Contractual Authorization for Federal Transit Administration FY-19 Planning Grant Slidell Transportation Planning Area
8. Resolution: Contractual Authorization for Federal Transit Administration FY-19 Planning Grant Mandeville/Covington Transportation Planning Area
9. Resolution: Contractual Authorization for Federal Transit Administration FY-19 Planning Grant South Tangipahoa Transportation Planning Area
10. Resolution: Contractual Authorization for Federal Highway Administration FY-19 Planning Grant New Orleans Transportation Planning Area
11. Resolution: Contractual Authorization for Federal Highway Administration FY-19 Planning Grant Slidell Transportation Planning Area
12. Resolution: Contractual Authorization for Federal Highway Administration FY-19 Planning Grant Mandeville/Covington Transportation Planning Area
13. Resolution: Contractual Authorization for Federal Highway Administration FY-19 Planning Grant South Tangipahoa Transportation Planning Area
14. Consideration: Agreement with the City of New Orleans – Idle Reduction Technology Clean Fuel Transition Fund for Public Fleets – RPC Task CMAFV Amount: \$463,600
15. Consideration: Agreement with the New Orleans Sewerage and Water Board Idle Reduction Technology - Clean Fuel Transition Fund for Public Fleets RPC Task CMAFV Amount: \$149,940
16. Consideration: Supplement No. 4 for RPC Task: BCTunnel State No. H.004791 with Burk-Kleinpeter
17. Consideration: Public Comment Period
18. Consideration: Other Matters



President Miller led everyone in the Pledge of Allegiance.

Following the roll call by Mr. Brooks, a quorum was established. Chairman Miller began the meeting.

1. Consideration: Approval of January 9, 2018 Minutes

Charlie Ponstein made a motion to approve the January 9, 2018 minutes, seconded by Mayor Panepinto and approved unanimously as noted by the Chairman.

2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements

Mr. Roesel referred the members to page 7-9 of the meeting packet and the additional handout for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by Councilman Luna seconded by Mayor Cooper and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements

Mr. Roesel referred the members to page 9 of the meeting packet for the amendments to the St. Tammany TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the St. Tammany TIP amendments for the Highway & Transit Elements. It was so moved by President Brister seconded by Mr. Kelley and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements

Mr. Roesel referred the members to page 9 of the meeting packet and the handout on the table for the amendments to the Tangipahoa TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the Tangipahoa TIP amendments for the Highway & Transit Elements. It was so moved by Councilman Lorino seconded by Mayor Zabbia and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

5. Consideration: Authorization to Submit FY-19 Unified Planning Work Program

Mr. Roesel explained the purpose of authorizing to Submit FY-19 Unified Planning Work Program There being no questions or objections, the Chairman call for a motion to approve FY-19 Unified Planning Work Program and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by President Brister, seconded by President Yenni and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

6. Resolution: Contractual Authorization for Federal Transit Administration FY-19 Planning Grant New Orleans Transportation Planning Area

Mr. Roesel explained the Contractual Authorization for Federal Transit Administration FY-19 Planning Grant New Orleans Transportation Planning Area There being no questions or objections, the Chairman call for a motion to approve Contractual Authorization for Federal Transit Administration FY-19 Planning Grant New Orleans Transportation Planning Area and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Councilman Lorino, seconded by President McInnis and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

7. Resolution: Contractual Authorization for Federal Transit Administration FY-19 Planning Grant Slidell Transportation Planning Area

Mr. Roesel explained the Contractual Authorization for Federal Transit Administration FY-19 Planning Grant Slidell Transportation Planning Area There being no questions or objections, the Chairman call for a motion to approve Contractual Authorization for Federal Transit Administration FY-19 Planning Grant Slidell

Transportation Planning Area and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mr. Billy Raymond, seconded by President Yenni and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

8. Resolution: Contractual Authorization for Federal Transit Administration FY-19 Planning Grant Mandeville/Covington Transportation Planning Area

Mr. Roesel explained the Contractual Authorization for Federal Transit Administration FY-19 Planning Grant Mandeville/Covington Transportation Planning Area There being no questions or objections, the Chairman call for a motion to approve Contractual Authorization for Federal Transit Administration FY-19 Planning Grant Mandeville/Covington Transportation Planning Area and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mayor Villere, seconded by Mayor Cooper and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

9. Resolution: Contractual Authorization for Federal Transit Administration FY-19 Planning Grant South Tangipahoa Transportation Planning Area

Mr. Roesel explained the Contractual Authorization for Federal Transit Administration FY-19 Planning Grant South Tangipahoa Transportation Planning Area There being no questions or objections, the Chairman call for a motion to approve Contractual Authorization for Federal Transit Administration FY-19 Planning Grant South Tangipahoa Transportation Planning Area and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mayor Panepinto, seconded by Mayor Zabbia and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

10. Resolution: Contractual Authorization for Federal Highway Administration FY-19 Planning Grant New Orleans Transportation Planning Area

Mr. Roesel explained the Contractual Authorization for Federal Highway Administration FY-19 Planning Grant New Orleans Transportation Planning Area There being no questions or objections, the Chairman call for a motion to approve the contractual Authorization for Federal Highway Administration FY-19 Planning Grant New Orleans Transportation Planning Area and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mr. Ponstein seconded by Mr. Kelley and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

11. Resolution: Contractual Authorization for Federal Highway Administration FY-19 Planning Grant Slidell Transportation Planning Area

Mr. Roesel explained the Contractual Authorization for Federal Highway Administration FY-19 Planning Grant Slidell Transportation Planning Area There being no questions or objections, the Chairman call for a motion to approve the contractual Authorization for Federal Highway Administration FY-19 Planning Grant Slidell Transportation Planning Area and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by President Brister, seconded by Councilman Luna and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

12. Resolution: Contractual Authorization for Federal Highway Administration FY-19 Planning Grant Mandeville/Covington Transportation Planning Area

Mr. Roesel explained the Contractual Authorization for Federal Highway Administration FY-19 Planning Grant Mandeville/Covington Transportation Planning Area There being no questions or objections, the Chairman call for a motion to approve the contractual Authorization for Federal Highway Administration FY-19 Planning Grant Mandeville/Covington Transportation Planning Area and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mayor Villere, seconded by Mayor Cooper and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

13. Resolution: Contractual Authorization for Federal Highway Administration FY-19 Planning Grant South Tangipahoa Transportation Planning Area

Mr. Roesel explained the Contractual Authorization for Federal Highway Administration FY-19 Planning Grant South Tangipahoa Transportation Planning Area. There being no questions or objections, the Chairman call for a motion to approve the contractual Authorization for Federal Highway Administration FY-19 Planning Grant South Tangipahoa Transportation Planning Area and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mayor Zabbia, seconded by Councilman Lorino and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**14. Consideration: Agreement with the City of New Orleans – Idle Reduction Technology Clean Fuel Transition Fund for Public Fleets – RPC Task CMAFV
Amount: \$463,600**

**15. Consideration: Agreement with the New Orleans Sewerage and Water Board
Idle Reduction Technology - Clean Fuel Transition Fund for Public Fleets
RPC Task CMAFV
Amount: \$149,940**

Mr. Roesel introduced Ms. Otte, RPC Staff to discuss items 14 and 15. Ms. Otte explained to the Commission that the need for the agreements between RPC and the City of New Orleans, and RPC and the New Orleans Sewerage and Water Board to utilize RPC's CMAQ funding (RPC's Clean Fuel Transition fund for Public Fleets).

City of New Orleans – Idle Reduction Technology for 16 Ambulances

- Cost of idle reduction equipment per vehicle: \$28,975.00
- Total Number of Vehicles: 16
- Total Project Cost: \$463,600.00
- 80% of Total Project Cost (Funding from RPC's Clean Fuel Transition Fund for Public Fleets): \$370,880.00
- 20% Cost Match (to be paid by the City): \$92,720.00

New Orleans Sewerage and Water Board – 6 Hybrid Electric Trucks

- Cost of Hybrid Conversion Kit per Vehicle: \$24,990.00
- Total Number of Vehicles: 6
- Total Project Cost: \$149,940.00
- 80% of Total Project Cost (Funding from RPC's Clean Fuel Transition Fund for Public Fleets): \$119,952.00
- 20% Cost Match (to be paid by NOSWB): \$29,988.00

There being no questions or objections, the Chairman call for a motion to approve the 2 agreements and to authorize the Chairman and/or Executive Director to execute any documents in connection with the agreements. It was so moved by Councilmember At-Large Stacey Head, seconded by Brister and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

16. Consideration: Supplement No. 4 for RPC Task: BCTunnel State No. H.004791 with Burk-Kleinpeter in the Amount \$56,000

Mr. Roesel explained the purpose of the Supplement in the Amount of \$56,000. There being no questions or objections, the Chairman call for a motion to approve Supplemental Agreement No. 4 with Burk Kleinpeter, Inc. and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Councilman Barthelemy, seconded by Mayor Constant and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

12. Consideration: Public Comment Period

The Chairman asked if there was any public comment. There was none.

13. Consideration: Other Matters

There being no other matters to discuss, the Chairman adjourned the meeting and proceeded to the Regional Planning Commission Meeting.

MINUTES
Regional Planning Commission
For
Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes
January 9, 2018

Committee Members:

Officers:

Parish President Robby Miller *Chairman*

Parish President Guy McInnis *1st Vice Chairman*

Parish President Amos Cormier III *3rd Vice Chairman* **Designee:** John Barthelemy

Parish President Patricia Brister *4th Vice Chairwoman*

Parish President Larry Cochran *5th Vice Chairman* **Designee:** Billy Raymond

Parish President Natalie Robottom *Secretary* **Designee:** Robert Figuero, Jr.

Parish President Michael Miller *Treasurer*

Jefferson Parish:

Councilmember At-Large Cynthia Lee-Sheng

Mayor Belinda Constant

Lee Giorgio

Jack Stumpf

Orleans Parish:

Councilmember At-Large: Jason Williams

Councilmember At-Large: Stacy Head

Plaquemines Parish:

St. Bernard Parish:

Councilmember Howard Luna

Charles Ponstein

Susan Klees

St. Charles Parish:

Otis Kenner

Debbie Dufresne Vial

St. John the Baptist Parish:

St. Tammany Parish:

Councilman: Steve Stefancik

Councilman: Mike Lorino

Richard Kelley

Tangipahoa Parish:

Mayor Pete Panepinto

Mitch Williams

DOTD

Secretary Shawn Wilson **Designee:** Chris Morvant

Attendance: 24

Consultants:

Staff: Walter Roesel, Jeffrey Roesel, Megan Leonard, et al

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AGENDA

1. Consideration: Approval of the January 9, 2018 minutes
2. Consideration: Committee Reports:

- (a) Budget and Personnel Committee
- (b) Other Committee Reports

3. Consideration: Financial Report
 - (a) Balance Sheet of Local Activities
 - (b) Monthly Budget Report
4. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
6. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
7. Consideration: Authorization to Submit Unified Planning Work Program For FY-19
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15. Resolution: Contractual Authorization for Federal Highway Administration FY-19 Planning Grant South Tangipahoa Transportation Planning Area

16. Consideration: Agreement with the City of New Orleans – Idle Reduction Technology Clean Fuel Transition Fund for Public Fleets – Task – CMAQ
Amount: \$463,600
17. Consideration: Agreement with the New Orleans Sewerage and Water Board
Idle Reduction Technology - Clean Fuel Transition Fund for Public Fleets
Amount: \$149,940
18. Consideration: Supplement No. 4 for RPC Task: BCTunnel – State No. H.004791 with Burk-Kleinpeter
19. Consideration: Supplement No. 1 for Comprehensive Economic Development Strategy 2019 - 2023
Task EDA-CEDS-2019 U.S. Department of Commerce, EDA Grant #ED16AUS3020020
Ardyn Thriffiley & Associates in the Amount of \$5,000
20. Presentation: Adams & Reese
By: Jeffrey Brooks
21. Consideration: Travel Request

- 22. Consideration: Contract Extensions
- 23. Consideration: Consultant Billings
- 24. Consideration: Public Comment Period
- 25. Consideration: Other Matters



The Chairman called the meeting to order and noted the existence of a quorum.

1. Consideration: Approval of January 9, 2018 Minutes

The minutes from the meeting on January 9, 2018 were approved upon a motion by Susan Klees seconded by Charlie Ponstein and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

2. Committee Reports: Committee Reports:
(a) Budget and Personnel Committee
(b) Other Committee Reports

There are no Committee Reports at this time.

3. Consideration: Financial Report
(a) Balance Sheet of Local Activities
(b) Monthly Budget Report

Mr. Roesel referred the members to page 19 of the meeting packet for the balance sheet for the month ending January 31, 2018. He indicated that the RPC's Total Assets and Liabilities, which include the Fund Balance in the amount of \$1,803,730.83.

There being no questions or objections, the Chairman called for a motion to approve the balance sheet of local activities. It was so moved by President Miller, seconded by President Yenni and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

Mr. Roesel explained there were no budget amendments at this time.

- 4. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements**
- 5. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements**
- 6. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements**
- 7. Consideration: Authorization to Submit Unified Planning Work Program For FY-19**
- 8. Resolution: Contractual Authorization for Federal Transit Administration FY-19 Planning Grant New Orleans Transportation Planning Area**
- 9. Resolution: Contractual Authorization for Federal Transit Administration FY-19 Planning Grant Slidell Transportation Planning Area**
- 10. Resolution: Contractual Authorization for Federal Transit Administration FY-19 Planning Grant Mandeville/Covington Transportation Planning Area**
- 11. Resolution: Contractual Authorization for Federal Transit Administration FY-19 Planning Grant South Tangipahoa Transportation Planning Area**
- 12. Resolution: Contractual Authorization for Federal Highway Administration FY-19 Planning Grant New Orleans Transportation Planning Area**
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- 14. Resolution: Contractual Authorization for Federal Highway Administration FY-19 Planning Grant Mandeville/Covington Transportation Planning Area**
- 15. Resolution: Contractual Authorization for Federal Highway Administration FY-19 Planning Grant South Tangipahoa Transportation Planning Area**

- 16. Consideration: Agreement with the City of New Orleans – Idle Reduction Technology Clean Fuel Transition Fund for Public Fleets – Task – CMAQ
Amount: \$463,600**
- 17. Consideration: Agreement with the New Orleans Sewerage and Water Board
Idle Reduction Technology - Clean Fuel Transition Fund for Public Fleets
Amount: \$149,940**
- 18. Consideration: Supplement No. 4 for RPC Task: BCTunnel – State No. H.004791 with Burk-Kleinpeter in the Amount of \$56,000**

Mr. Roesel requested concurrence of items 4-18 which were already recommended for approval by the members of the Transportation Policy Committee.

There being no questions or objections, the Chairman called for a motion to approve items 4-18 as these items have been already approved by the Transportation Policy Commission. It was so moved by Councilman At-Large Jason Williams and seconded by Lee Giorgio and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

- 19. Consideration: Supplement No. 1 for Comprehensive Economic Development Strategy 2019 - 2023
Task EDA-CEDS-2019 U.S. Department of Commerce, EDA Grant
#ED16AUS3020020 Ardyn Thriffiley & Associates in the Amount of \$5,000**

Mr. Roesel explained to the Board the need for the Supplement agreement for the Comprehensive Economic Development Strategy 2019 – 2023 Task EDA-CEDS-2019 U.S. Department of Commerce, EDA Grant in the Amount of \$5,000.

There being no questions or objections, the Chairman called for a motion to approve the supplemental agreement with Ardyn Thriffiley & Associates. It was so moved by Councilman At-Large Jason Williams and seconded by Mr. Ponstein and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

- 20. Presentation: Adams & Reese
By: Jeffrey Brooks**

Mr. Roesel introduced Mr. Jeffrey Brooks to the board. For a copy of the presentation please contact Megan Leonard – 504-483-8525 or mleonard@norpc.org

- 21. Consideration: Travel Request**

Mr. Roesel referred Members to page 29 of the packet and pointed out 2 travel requests: one staff member (Karen Parsons) requesting to attend the Multi-Jurisdictional Coordination for the Greater Texas Region – FHWA Workshop, March 28-29, Houston, TX. One staff member (Dan Jatres) requesting to attend the TrailNation Summit, June 5-7, Milwaukee, WI.

There being no questions or objections, the Chairman called for a motion to approve the travel requests. It was so moved by Mayor Constant, seconded by Susan Klees, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

- 22. Consideration: Contract Extensions**

Mr. Roesel referred the members to a list of contract extensions on page 29. He explained the extensions are a time only extension. There being no questions or objections, the Chairman called for a motion to approve the contract extensions. It was so moved by Councilwoman Cynthia Lee-Shengs and seconded by President Brister and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

- 23. Consideration: Consultant Billings**

Mr. Roesel referred the members to a summary list of the consultant bills on page 30 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Chairman called for a motion to approve the consultant billings. It was so moved by Mr. Kelley and seconded by Mr. Ponstein and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

- 24. Consideration: Public Comment Period**

The Chairman asked if there was any other public comment. There was none.

25. Consideration: Other Matters

Mr. Roesel informed the board staff was currently work on the Transportation Improvement Program and the Draft documents would be presented at the April 10th meeting.

The Chairman asked if there was any other matters. There was none. The Chairman adjourned the meeting.